



**ASSOCIATION OF LEGAL ADMINISTRATORS®**  
***The Source of Legal Management Information & Knowledge***

**SILICON VALLEY CHAPTER**  
[www.alasvc.org](http://www.alasvc.org)

Dear ALASVC Members:

The Silicon Valley chapter, now in its 26th year, continues to serve its members by providing resources and opportunities for education, professional growth, and networking. The Silicon Valley chapter is part of a network of chapters that comprise the larger Association of Legal Administrators organization.

The Association of Legal Administrators has over 10,000 members in 100 chapters. Its mission is to

- Promote and enhance the competence and professionalism of all members of the legal management team;
- Improve the quality of management in law firms and other legal service organizations; and
- Represent professional legal management and managers to the legal community and to the community at large.

On the local level, the Silicon Valley chapter has 115 members and is comprised of legal administrators from Redwood City, Menlo Park, Palo Alto, Cupertino, Mountain View, East Palo Alto, Sunnyvale, San Jose, Santa Cruz, and Salinas.

Our monthly educational meetings cover a wide range of topics in human resources, information technology, facilities, and finance. In addition, members are encouraged to attend the regional conferences (held October 24-25, 2008 in Austin, Texas this year) the national conference (held May 4-8, 2008 in Seattle, Washington this year), and other conferences targeting specific areas of interest. Check [alanet.org](http://alanet.org) for a complete listing and more information.

In addition to being a resource for professional development for our members, the Silicon Valley Chapter participates in the community at large with service projects and outreach at local educational institutions. Watch for announcements about these events in our excellent e-newsletter, the Valley Voice, and on this website.

This is an exciting and challenging time to be a law firm administrator. The Silicon Valley Chapter of the ALA exists to lessen the burden and heighten the enjoyment of the sometimes-daunting task of effectively managing law firms. I encourage you to get the most from your ALA membership by attending chapter seminars, membership mixers, and the annual national and regional conferences. Besides the educational information you will receive, you can share your own expertise and experiences, learn new skills, meet new friends, and most importantly, have some good 'ole-sometimes-very-much-needed ALA therapy.

Regards,

Helen Ferentinos  
ALASVC President, 2008-2009